**To: National Sales Manager**

**From: Name /portfolio**

**Date: November 17, 2025**

**Subject**: **PR MEETING REQUEST – OYO SPECIALIST HOSPITAL, RING ROAD IBADAN**

**Dear Sir,**

I humbly request that you make funds available for a PR meeting for Doctors in Oyo Specialist Hospital, Ring Road, Ibadan which is scheduled to hold on April 23rd, 2025.

Expected Attendance: 5 Doctors

Estimated expense: 20,000

Products to detail: Fibronil, CoQ10 Forte

This promises to be productive as we see a lot of prospect here.

Looking forward to a favourable response sir.

Thank you sir.